

CONSTITUTION OF:



Correspondence:

K. Markham
65 Puffin Way
BROAD HAVEN
Haverfordwest
SA62 3HP

ADOPTED ON: May 14th 2015

1 The name of the Group shall be: Support The Boardwalk

2 The aims of the Group shall include :

The proposed work of the group will include:

- a. Organising work parties in practical conservation work on footpaths, signposts, landscaping
- b. Fundraising
 - (a) Monitoring and lobbying on threats to the Slashpond Boardwalk.
 - (b) Collaborating with organisations such as the PLANED, PAVs and Havens Community Council to make its voice more effective.
 - (c) Encouraging everyone to widen their enjoyment of the Havens by promoting diversity of a nature walk as well as beach
 - (d) Helping children and visitors to understand the historical aspects of the area by sponsoring publications, such as an adventure booklet, map and provision/maintenance and information boards and signs.

Who benefits from The Havens Boardwalk?

- (a) It is in the interests of the social welfare general public if this open space is improved and maintained
- (b) School children and young people from local youth organisations
- (c) Charities or voluntary groups that may partake in outdoor activities
- (d) Tourists and visitors to the area.
- (e) Users with additional needs, including onsite parking, wheelchair access and sensory areas
- (f) Wildlife - Many diverse species will enjoy a protected and managed habitat
- (g) Dog walkers
- (h) Local businesses

The Group intends to:

- initiate and raise awareness of the need to repair and maintain the area and prevent proposed imminent closure
- Provide volunteer human resources to raise funds, undertake repair and maintain the area to a good standard. Especially to make safe unsafe areas for *immediate* benefit to partially reopen the Boardwalk
- Co-ordinate volunteers and employ professionals to repair improve and maintain the existing boardwalk structure.
- Provide advice and information on the history of the local area by maintaining information boards
- Encourage visitors to the area by promoting an accessible nature trail ideal for bird and wildlife spotting.
- Maintain an accessible outdoor learning space with seating for local school children and community groups.
- Encourage local schoolchildren to walk to school via a safe walkway from nearby housing.
- Encourage use of the existing seating area for picnics and outdoor play by all by signposting

3 Powers

In order to achieve its aims the Group may:

- c. Raise money
- d. Open bank accounts
- e. Take out insurance
- f. Employ staff
- g. Acquire and manage buildings
- h. Organise courses and events
- i. Work with other groups and exchange information
- j. Do anything that is lawful which will help it to fulfil its aims

4 Membership

- (e) Membership of the Group shall be open to any person over 18 or any organisation living or located in the Pembrokeshire area who is interested in helping the Group to achieve its aims, willing to abide by the rules of the Group and willing to pay any subscription agreed by the Management Committee.**
- (f) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.**
- (g) Every individual member and each organisation shall have one vote at General Meetings.**
- (h) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.**
- (i) Each member organisation shall appoint a representative to attend meetings of the Group and notify the Group's Secretary of that person's name.**

5 Management

- (i) The Group shall be administered by a Management Committee of the Officers.**
- (j) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.**
- (k) The Management Committee shall meet at least twice a year.**
- (l) The Chairperson or his/her nominee shall Chair all meetings of the Group.**
- (m) The quorum for Management Committee meetings shall be 6 members.**
- (n) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.**
- (o) The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.**
- (p) The Management Committee may appoint another member of the Group as a Committee member to fill a vacancy provided the maximum number is not exceeded.**

6 Duties of the Officers

(a) The duties of the Chairperson are to:

- *chair meetings of the Committee and the Group*
- *represent the Group at functions/meetings that the Group has been invited to*
- *act as spokesperson for the Group when necessary*

(b) The duties of the Secretary are to:

- *take and keep minutes of meetings*
- *prepare the agenda for meetings of the Committee and the Group in consultation with the Chairperson*
- *maintain the membership list*
- *deal with correspondence*
- *collect and circulate any relevant information within the Group*

(c) The duties of the Treasurer are to:

- *supervise the financial affairs of the Group*
- *keep proper accounts that show all monies collected and paid out by the Group*

7 Finance

(a) *Any money obtained by the Group shall be used only for the Group.*

(b) *Any bank accounts opened for the Group shall be in the name of the Group.*

(c) *Any cheques issued shall be signed by the Treasurer and one or two other nominated officials*

8 Annual General Meeting

(a) *The Group shall hold an Annual General Meeting (A.G.M.) in the month of June*

(b) *All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote. The quorum for an AGM shall be 6 members.*

(c) *The business of the A.G.M. shall include:*

(i) *receiving a report from the Chairperson on the Group's activities over the year*

(ii) *receiving a report from the Treasurer on the finances of the Group*

(iii) *electing a new Management Committee and*

(iv) *considering any other matter as may be decided.*

9 Special General Meeting

A Special General Meeting may be called by the Management Committee or by any 3 members to discuss an urgent matter. The Secretary shall give all members fourteen days' notice of any Special General Meeting together with notice of the business to be discussed. All members shall be entitled to attend and vote.

10 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

11 Dissolution

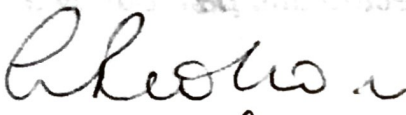
The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another Group with similar aims.

This constitution was originally adopted at a general meeting of the Group on :
May 14th 2015 and reviewed on June 05th 2017



Signed by:

Chairperson:

Secretary:



Treasurer:



Other Committee members:



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