

## Form RAZ

[illegible]



| Persons Affected By The Activity   | ASK YOURSELF. What Hazards Have Been Identified? TODAY   | 3. Control Measures Already In Place if different to above  | 4. Further Control Measures Identified As Necessary – what needs to be done? | 5. Action on measures listed in Col. 4 Allocated to (Name) For completion by (Date) | 6. Work Completed Date And Signature |
|--|--|---|--|---|--------------------------------------|
| <ul style="list-style-type: none"> <li>* Employees</li> <li>* Contractors</li> <li>* Public</li> <li>* New &amp; Expectant Mothers</li> <li>* Children</li> <li>* Young Persons</li> <li>* Other vulnerable people</li> </ul> <p>Delete inappropriate entries. Add any affected people not listed.</p> | <p>2 plants broken damaged on 'old' part of Boardwalk.</p> <p>Several other plants starting to show wear + may break if weight is put on them.</p> | <p>Because Slippery Surface signs are present.</p> <p>Non-slip mesh is in place so plenty of grip on the older boardwalk.</p> | <p>Benches need replacing.</p> <p>will need replacing soon.</p>              | <p>Les or Belle Redman.</p>   | <p>21/2/16</p> <p>Edredman</p>       |
| <p>7. People allocated actions in col. 4 and target dates approved by Manager / Supervisor;<br/>Name;</p>  | <p>8. Details Of Further Control Measures Required (Column 4) transferred to the Control Measures Action Record: YES / NO      On Date:</p>        |   |  |   |                                      |
| <p>Signature;</p>  |  |   |  |   |                                      |

## Risk Assessment Reviewed MONTHLY

2

| Date of Review | Full name & contact tel. number | Other persons present : Full name & contact tel. number | DETAILS OF REMEDIAL WORK REQUIRED | Who is to ACTION this work required ? | What date was this action completed & by whom? | Signed / Submitted to STB.co.uk |
|----------------|---------------------------------|---|-----------------------------------|---------------------------------------|--|---------------------------------|
| 2016 FEB       | LESKEONEN 07970 921685          | Linda Leokson 01606 696015                              | Planks to be replaced.            | Leskeon.                              | 21/2/16 LESKEONEN                              | Alektion                        |
| MAR            |                                 |   |                                   |                                       |  |                                 |
| APR            |                                 |   |                                   |                                       |  |                                 |
| MAY            |                                 |   |                                   |                                       |  |                                 |
| JUN            |                                 |   |                                   |                                       |  |                                 |
| JUL            |                                 |   |                                   |                                       |  |                                 |
| AUG            |                                 |   |                                   |                                       |  |                                 |
| SEPT           |                                 |   |                                   |                                       |  |                                 |
| OCT            |                                 |   |                                   |                                       |  |                                 |
| NOV            |                                 |   |                                   |                                       |  |                                 |
| DEC            |                                 |   |                                   |                                       |  |                                 |

A Risk Assessment is a document detailing considerations of a particular area. Once the initial considerations have been made – “the risks”, the control measures are considered i.e. what is there already in place to minimize that risk?

A Risk Assessment REVIEW is your role in this task – read over each risk and check that the control measures are still in place.

IDENTIFY , RECORD & ACTION any remedial action that is required .