

Support the Boardwalk – Outdoors Working Event Risk Assessment

Date:

Name:

Location : Slashpond Boardwalk Broad Haven

Nearest EMERGENCY VEHICLE parking is Trafalgar Road SA62 3JU or furthest end of Sandyke Road SA62 3JF

Nearest A&E- Postcode SA61 2PZ



Prior to event start:


Action to complete	Notes/comments or tick <input checked="" type="checkbox"/> as task being completed
Walk site prior to beginning activity to assess conditions & identify hazards	
Avoid practical work in breeding habitat during nesting season	
Activity should be cancelled if conditions will impact on safety	
Warning signs to be used where appropriate	

 **At Event start time: Ask all participants in attendance**

Action to complete	Notes/comments or tick <input checked="" type="checkbox"/> as task being completed
Ask participants about medical conditions – note any significant	
Check that people have medication where needed	
Who has a mobile phone with reception ?	
Are all participants wearing suitable footwear with good grip?	
Outline safe use of tools – to use only their own tools. All participants should check their own tools prior to use to ensure they are suitable or safe.	
Are all participants wearing protective clothing, hats with peaks and eye protection as needed?	
Advise participants of the need for regular rest & drink breaks – advise of nearest shop/cafe	

Further Notes/comments

PTO

Please provide these General notes & ADVICE to all participants  Action to complete	Notes/comments or tick <input checked="" type="checkbox"/> as task being completed
Point out Location of first Aid Box	
Warn volunteers to avoid contact with eyes and mouth. Cover cuts and grazes with waterproof dressings. Wash hands with soap and hot water at end of task. Be aware of Weil's disease* & toxocariasis and seek medical help if needed. Any participant who reacts adversely to stings/bites etc. should carry their own appropriate medication. Be aware of Wasps or ants nests hidden in the ground could be hazardous if accidentally disturbed.	
Warn participants about any particular hazard that has been identified today	
Volunteers to work within sight of others BUT maintain safe working distances between participants working with tools	
Volunteers must inform someone when they leave/ if they leave early	
Tools should be stored safely on site when not in use.	
Heavy lifting only to be undertaken by suitable participants	
Beware of barbed wire/ electric fencing, hazardous materials on/hidden in ground	
Protective gloves for all volunteers and anti bacterial gel will be provided	
REMIND participants that Tools and equipment to be returned to a safe location when no longer in use	

At end of event 

Action to complete	Notes/comments or tick <input checked="" type="checkbox"/> as task being completed
Remove broken or damaged tools to stop them being used again	
Dispose of litter/bags appropriately	
Record any significant events and complete any appropriate action i.e advise insurers/STB Chair or Vice Chairperson.	

***Weils Disease:** Caught through contact with infected animal urine (mainly from rodents, cattle or pigs), generally in contaminated water, and typically enters the body through cuts or scrapes, or the lining of the nose, mouth, throat or eyes. **Toxocariasis** (Worms in dog poop!) in rare cases, the roundworm larvae infect organs such as the liver, lungs, eyes or brain and cause severe symptoms, amongst which are: blurred or cloudy vision, or very ed & painful usually only affecting one eye.