

RISK ASSESSMENT FORM

Form RA2

Risk Assessment Number; 2015JULYBOARDWALK		Date Of Assessment; Fri 11 th Sept 2015			
Task / Work Activity / Work Area Assessed; BOARDWALK at Broad Haven Slash Pond SA62 3JR: carpark entrance to picnic area		People Involved In Making This Assessment; Ben One + Hayley Barrett			
Supplementary Checklist Used In Respect Of; if there is a significant risk in any of these areas [or any other] - a separate Risk Assessment should be completed					
New And Expectant Mothers <input type="checkbox"/> Fire safety <input type="checkbox"/> Young Persons <input type="checkbox"/> Substances Hazardous To Health <input type="checkbox"/> Display Screens <input type="checkbox"/> Manual Handling <input type="checkbox"/>					
ASK YOURSELF: Persons Affected By The Activity Hazards that may be present	2. What Hazards Have Been Identified?	3. What Control Measures Already In Place	4. Further Control Measures Identified As Necessary - what else could be done?	5. Action on measures listed in Col. 4 Allocated to (Name) For completion by (Date)	6. Work Completed Date And Signature
* Employees * Contractors * Public * Children * Other vulnerable People/wheelchairs Could there be: Moving or flying objects Falling materials Moving objects Protruding objects Sharp or jagged edges Can things be caught in Pinch points What are the risks of a fall Fire Spills Slippery surfaces is there contact with: Chemicals Electricity Heat or Cold Gases or Fumes Oxygen deficiency	Trips falls slips A fall from/off the boardwalk Slip on wet /mossy decking boards Trip hazards Litter/debris Water pools under boardwalk Falling Materials protruding Objects Pinch points Dry wood - fire risk	Boardwalk is at low height , maximum distance to ground 18" Barriers at 12" and up to 36" Kick boards Trees Cut back Deck boards kept free of moss Boards are screwed in place Boards are in solid condition Bins provided in carpark/litterfree area Caution signs in place Trees cut back/hanging branches/weeds trimmed Barriers./deckboards smooth-no sharp edges/splinters. Deckboards are immobile Water surrounding boardwalk No ashtrays/no ignition sources	New 'caution/contact if danger to report' signs	[Empty box]	[Empty box]

Risk Assessment Reviewed MONTHLY

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Date of Review	Full name & contact tel. number	Other persons present : Full name & contact tel. number	DETAILS OF REMEDIAL WORK REQUIRED	Who is to ACTION this work required ?	What date was this action completed & by whom?	Signed / Submitted to STB.co.uk
JULY	Les Reohorn 07970 921685	Jon Griffiths	Decking boards as per report need replacing	Les & Crew	12/7/2014	See RA 28072014
AUG	Jon Griffiths	Ben Dare 07891 596096	Upright nr post 54 replacement screws exposed trees overhanging	Ben	14/8/14	See RA 20140814
SEPT	Ben Dare 07891 596096	Haley Barrett PCNPA	Upright 50 needs checking Handrail 50-52 needs replacement Kickboards at Viewing area - review	Billy & Les	30/9/14	See RA 20140914
OCT	Haley Barrett PCNPA	Karen Riggs	Various boards need replacing as per detail on RA	Repair Crew	13 11 2014	See RA 20141014
NOV	Karen Riggs	Mark Burch	Surface noted as slipper in parts- but adequate warning signs .			RA 11 2014
DEC	Mark Burch	Scott Bailey	None	N/a		RA 12 2014
JAN 2015	Scott Bailey	Les Reohorn	4 timber decking boards to be replaced	Billy Reohorn	9/2/15 Billy	RA 01 2015
FEB 2015	Les Reohorn	Billy Reohorn				
MAR 2015 SEPT 2015	Ben & Hayley →		3 screws need attention as on RA	Repair Crew		
APR 2015						

A Risk Assessment is a document detailing considerations of a particular area. Once the initial considerations have been made – “the risks”, the control measures are considered i.e. what is there already in place to minimize that risk?

A Risk Assessment REVIEW is your role in this task – read over each risk and check that the control measures are still in place.

IDENTIFY , RECORD & ACTION any remedial action that is required .

Persons Affected By The Activity	ASK YOURSELF . What Hazards Have Been Identified? TODAY	3. Control Measures Already In Place if different to above	4. Further Control Measures Identified As Necessary - what needs to be done?	5. Action on measures listed in Col. 4 Allocated to (Name) For completion by (Date)	6. Work Completed Date And Signature
<ul style="list-style-type: none"> * Employees * Contractors * Public * New & Expectant Mothers * Children * Young Persons * Other vulnerable people <p>Delete inappropriate entries. Add any affected people not listed.</p>	<p>Support under 3rd board from new area broken</p> <p>Board's nearly broken built way between picnic area + new area (2 or 3)</p> <p>2 Boards about 4m from picnic end - one side lost support and 'see-saw's'.</p>		<p>Fix it!</p> <p>Replace</p> <p>Put in support</p>	<p>Referring Board</p> <p>24/9</p>	
7. People allocated actions in col. 4 and target dates approved by Manager / Supervisor; Name;				8. Details Of Further Control Measures Required (Column 4) transferred to the Control Measures Action Record: YES/NO	
Signature;				On Date: 11 th Sept	