

Support The Boardwalk - Volunteer Litter Picking Risk Assessment (RA)

Date:

Lead Litter

Picker Name:

Location: Slashpond Boardwalk & Picnic Area, Broad Haven

Nearest EMERGENCY VEHICLE parking - Trafalgar Road SA62 3JU or far end of Sandyke Road SA62 3JF **A&E is SA61 2PZ**

 **Prior to event: NB: Avoid wildlife disturbance e.g. in nesting season. Cancel event if conditions may impact on safety**

Action to complete	Notes/comments or tick ✓ as task being completed
Consider target site and ID any hazards - hazardous waste, broken glass, dog waste, vomit, needles, condoms, low branches, thorny bushes, uneven ground etc. Complete the RA table	
Communicate importance of personal protective clothing to all participants - thick gloves, sensible footwear, weather appropriate clothing, and if necessary hi-viz vests, hats with peaks and eye protection. Ensure any cuts are covered.	
Communicate logistics to participants - point to RA table for their consideration, share the meet point for start and end of event,	
Organize equipment - litter grabbers, Keep Wales Tidy & bin bags, dog waste bags, brushes, shovels, marker pen or labels to mark up any bags of hazardous materials	

 **At event start: Ask all participants in attendance**

Action to complete	Notes/comments or tick ✓ as task being completed
Lead litter picker to address others so they know who to go to to report an incident	
Check all have access to the RA, ensure they understand which areas they are cleaning up, any risks & control measures and what equipment they will use. Share emergency postcodes above & location of first aid box, where to deposit bags of waste at end of event	

 **At event end: Ask all participants in attendance**

Action to complete	Notes/comments or tick ✓ as task being completed
Check all have reported back and ask all to wash hands thoroughly ASAP and before eating or drinking. Redress any wounds after cleaning and disinfect if there has been any contact with water. Inspect for any new cuts - disinfect, dress.	
All equipment collected in, rubbish collected disposed of as arranged before event, bags with hazardous waste marked, any hazardous items reported to the council	

Risk Assessment Table

Hazard	Risk	Controls	Measures to Reduce Effect in Event of an Accident	Score (5-Certain, 4-Probable, 3-Even Chance, 2-Possible, 1-Likely)
Broken glass, sharp/rusty edges	Cuts & infections	Use litter grabbers. All have Tetanus protection?	Wash out & disinfect cuts or abrasions no matter how minor. Seek medical attention if appropriate	
Needles	Cuts & infections	Leave alone - report to council for removal	Seek medical attention if appropriate	
Heavy/awkward to handle rubbish	Pulled muscles/strains	Exercise caution & good lifting practices, share load. If too heavy - report to council for removal	Stop immediately if pain or discomfort. Seek medical attention if ill effects persist.	
Batteries, asbestos, miscellaneous chemicals	Potentially dangerous - in what condition?	Do not approach. Leave alone - report to council for disposal	Seek medical attention if exposed. Note/record any label details	
Difficult ground conditions	Sprains, broken bones	Choose safest routes, wear suitable footwear	Wash out & disinfect cuts or abrasions no matter how minor. Seek medical attention if appropriate	
Water, marshes, bog	Hypothermia, drowning	Exercise caution, avoid banks, especially if they appear unstable. Work in pairs. Prohibit children & non swimmers from litter picking these areas	Warm shower and clothing change if immersed. Seek medical attention if appropriate	
Hedges, fences, walls, ditches	Sprains, broken bones	Exercise caution, especially in wet weather. Avoid climbing. Supervise children.	Wash out & disinfect cuts or abrasions no matter how minor. Seek medical attention if appropriate	
Tools & equipment	Cuts, infections or more severe	Team to use own equipment whenever possible, or under instruction and supervision if using other's. Use appropriate protection. Allow a safe space.	Have first aid kit available. Seek medical attention if appropriate	
Trees & shrubs	Trips, cuts, eye pokes	Exercise caution. Report low branches to be cut back. Be alert to exposed tree and shrub roots	Have first aid kit available. Seek medical attention if appropriate	
Irritants, dangerous plants	Poisoning, skin irritations or allergic reactions	Wear protective gloves and clothing. Beware of dangerous plants and possible adverse reactions. Was thoroughly at end of event and before eating	Seek medical attention if unusual or suspicious symptoms after contact with vegetation	
Other Notes/ comments:				

